

# COVER SHEET FOR AMENDMENT OF POST-TRAVEL SUBMISSION

Date/Time Stamp

RECEIVED  
SECRETARY OF THE SENATE  
PUBLIC RECORDS

2018 AUG 10 AM 9:55

**Instructions:** Use this form as a cover sheet for any paperwork you may need to submit to the **Office of Public Records** in order to make your Privately Sponsored Post-Travel Submission complete in accordance with Rule 35. **Only complete this form if you need to submit an amendment to a post-travel filing you have already submitted.**

SUBMIT DIRECTLY TO THE OFFICE OF PUBLIC RECORDS IN 232 HART BUILDING

Name of Traveler: Kellie Donnelly  
Employing Office/Committee: Senate Energy and Natural Resources Committee  
Travel Expenses Paid by (List all sources): Stanford University's Hoover Institution  
Travel Date(s): April 3, 2018 - April 5, 2018  
Description/Title of Attached Forms: Finalized Form RE-1.

Purpose of Amendment (describe the reason for amending original submission): I was recently informed by the Ethics Committee that this finalized Form RE-1 was inadvertently excluded from my post-travel submission. I apologize for the error.

8/10/18  
(Date)

Kellie Donnelly  
(Signature of Traveler)

## EMPLOYEE PRE-TRAVEL AUTHORIZATION

Date/Time Stamp:

ETHIC FEB26 18PM 3:40

**Pre-Travel Filing Instructions:** Complete and submit this form at least 30 days prior to the travel departure date to the **Select Committee on Ethics** in SH-220. Incomplete and late travel submissions will **not** be considered or approved. This form **must** be typed and is available as a fillable PDF on the Committee's website at [ethics.senate.gov](http://ethics.senate.gov). Retain a copy of your entire pre-travel submission for your required post-travel disclosure.

Name of Traveler: Kellie Donnelly

Employing Office/Committee: Senate Energy and Natural Resources Committee

Private Sponsor(s) (list all): Stanford University's Hoover Institution

Travel date(s): April 3, 2018 - April 5, 2018

*Note: If you plan to extend the trip for any reason you **must** notify the Committee.*

Destination(s): Stanford University in Palo Alto, California

Explain how this trip is specifically connected to the traveler's official or representational duties:

The Hoover Institution's Congressional Fellowship program is an educational seminar with Senior and research fellows, distinguished visiting scholars, and Congressional staff colleagues. This seminar will allow me to delve into research on economic, foreign policy, and national security issues and enhance my work on the Committee with regard to national and international energy policies.

Name of accompanying family member (if any): N/A

Relationship to Employee: ☐ Spouse ☐ Child

I certify that the information contained in this form is true, complete and correct to the best of my knowledge:

2/26/2018  
(Date)

Kellie Donnelly  
(Signature of Employee)

TO BE COMPLETED BY SUPERVISING SENATOR/OFFICER (President of the Senate, Secretary of the Senate, Sergeant at Arms, Secretary for the Majority, Secretary for the Minority, and Chaplain):

I, Senator Lisa Murkowski hereby authorize Kellie Donnelly  
(Print Senator's/Officer's Name) (Print Traveler's Name)

an employee under my direct supervision, to accept payment or reimbursement for necessary transportation, lodging, and related expenses for travel to the event described above. I have determined that this travel is in connection with his or her duties as a Senate employee or an officeholder, and will not create the appearance that he or she is using public office for private gain.

I have also determined that the attendance of the employee's spouse or child is appropriate to assist in the representation of the Senate. (signify "yes" by checking box) ☐

2/26/2018  
(Date)

Lisa Murkowski  
(Signature of Supervising Senator/Officer)